

(2021/05) Foul登 Parish Council Meeting Agenda

To: Members of Foul登 Parish Council

You are duly summoned to attend the meeting of Foul登 Parish Council to be held at 7.00pm on Monday 5th July 2021 at Foul登 Village Hall.



Claire Prentice
Clerk to the Council

Date: Wednesday 30th June 2021

Public Attendance

Members of the public and press are asked on this occasion not to attend but to submit any correspondence in writing to the clerk prior to the meeting. If you do attend you must adhere to the covid-19 risk assessment which is in place for the venue (this can be obtained from the parish council clerk or on the parish councils website) you should also follow any Covid-19 government guidance at the time of the meeting.

89/21 Chairman's opening remarks

90/21 To receive apologies and approve absences

91/21 To receive declarations of interest in any items to be discussed and grant any dispensation requests.

92/21 Public Participation. (max. 15 minutes)

93/21 To receive communications as the person presiding wishes to lay before the Council.

94/21 To receive reports for information only from

- a) Cllr Fabien Eagle
- b) Cllr Mike Nairn
- c) Parish Clerk
- d) SAM2
- e) Councillors (to include any verbal or written issues received from parishioners)

95/21 To approve minutes of the meeting of council held on

- a) 5th May 2021
- b) 7th June 2021

96/21 To confirm the following decisions made out of a council meeting, as per decision policy and decide on any outstanding decision requests if required.

Cllr Parker to take on Cllr Wests responsibilities until the next council meeting

For: Cllr Parker, Cllr Pye, Cllr Cooper, Cllr Christian and Cllr Winterbone

Against: None

Abstaining: None

No response: None

Parishioner to take on responsibility of SAM2 and forward reports accordingly

For: Cllr Parker, Cllr Christian and Cllr Winterbone

Against: None

Abstaining: None

No response: Cllr Pye

97/21 Councillor Vacancy, to discuss and decide on any action to be taken

98/21 Councillor Resignation, to discuss and decide on any action to be taken

99/21 To amend and confirm councillor's responsibilities for the council

Councillors	Responsibilities delegated by council	Date last approved by council
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Cllr Parker	Chairman signatory	11.2020 11.2020
Cllr Winterbone	Vice chairman War Memorial Defibrillator signatory	11.2020 11.2020 11.2020 11.2020
Cllr S. Pye	General Repairs signatory Member of Parochial charity	11.2020 11.2020 11.2020
Cllr Cooper	Sewerage/ drainage	11.2020
Cllr West	Finance Control (checking reconciliation to bank statements at each meeting) Streetlights SAM2 Highways RG Annual Gate Closure (1 st Nov.) Neighbourhood plan	11.2020 11.2020 11.2020 11.2020 11.2020
Cllr Christian	Footpaths and pavements Emergency contact for clerk cover Member of Norfolk ALC Neighbourhood plan	11.2020 11.2020 11.2020

- 100/21 Parish grants, to discuss and award grant applications as required. (Clerk)
- 101/21 Tree survey, receive update then discuss and decide on further action (Cllr Cooper)
- 102/21 SAM2 in Vicarage Road, to discuss and decide on any action to be taken (Cllr Christian)
- 103/21 War memorial, to consider and decide on any further action (Cllr Winterbone)
- 104/21 Parish Plan, to discuss and decide on further action (Cllr Parker/ Clerk)
- 105/21 Management of water courses around the village, to receive updates, discuss and decide on any action (Cllr West/ Cllr Parker)
- 106/21 Council email addresses, to discuss and decide on any action to be taken (Clerk)
- 107/21 Queens platinum jubille and tree planting request, to discuss and decide on any action (Clerk)
- 108/21 ICO registration, to discuss and decide on action (clerk)
- 109/21 Policies and procedures, to consider, review and adopt accordingly, as well as set next review dates.
Grievance
Disciplinary
- 110/21 To consider planning applications.
- 3PL/2021/0912/VAR**
Development Plot 576736 299512 Tallon Street IP26 5AL
Variation of Condition No 2 on 3PL/2019/0876/VAR To vary the design and allow the garage to form part of the living space.
- 3PL/2021/0728/HOU** (information only no longer with in consultation period)
28 School Road IP26 5AJ
Single storey rear extension
- 111/21 Finance: -
- a) Agree financial statements and bank reconciliation
 - b) Payments since last meeting

Date	Payee/ reason	Cheque No.	Amount	Signatories	Approval
07.06.21	Clerk salary + expenses	101157	479.98	S.Parker S.Pye	

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07.06.21	Payroll	101158	48.00	S.Parker S.Pye	
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c) Outstanding payments

Date	Payee	Cheque No.	Amount	Signatories	Approval
05.07.21	Clerk salary + expenses	101159	424.98		

d) Budget – first quarter, to discuss and decide on any action to be taken

112/21 To consider the passing of a resolution under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) that the public and press be excluded from the meeting for item 113/21 on the grounds that it could involve the likely disclosure of private and confidential information.

113/21 Clerk vacancy/resignation, to discuss and decide on any actions

- a) Advert
- b) Contract
- c) Recruitment process
- d) Handover process
- e) Final payment
- f) Other as deemed necessary