

Foulden Parish Council Agenda

To: Members of Foulden Parish Council

You are duly summoned to attend the next meeting of Foulden Parish Council to be held at 7.00pm on Monday 11th January 2021 via Zoom.



Claire Prentice
Clerk to the Council

Date: Wednesday 6th January 2021

Public Attendance

Members of the public and press are welcome to attend via zoom, the waiting room will open at 6.40pm to allow for a prompt start at 7.00pm. The zoom details are

<https://us02web.zoom.us/j/84773201860?pwd=NjZleUY4M1JBNWsvMmVaSUgzWFZVdz09>

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration.

-
1. Chairman's opening remarks
 2. To receive apologies and approve absences
 3. To receive declarations of interest in any items to be discussed and grant any dispensation requests.
 4. Public Participation. (max. 15 minutes)
 5. To receive communications as the person presiding wishes to lay before the Council.
 6. To receive reports from
 - a) Cllr Fabien Eagle
 - b) Cllr Mike Nairn
 - c) Parish Clerk
 - d) Village Hall Manager
 - e) Councillors (to include any verbal or written issues received from parishioners)
 7. To approve minutes of the meeting of council held on 2nd November 2020
 8. To confirm the following decisions made out of a council meeting, as per decision policy and decide on any outstanding decision requests if required.

To order a box of 100 visors at a cost of £25¹ (which is for delivery)?

For: Cllr Parker, Cllr Pye, Cllr West, Cllr Christian, Cllr Cooper and Cllr Winterbone

Against: None

Abstaining: None

No response: None

Ordered in line with decision policy

In the first instance the parochial charity and church charity should be contacted to see if they are aware of anyone who may require a visor, once distributed a tweet, website post etc should go out for further requests. If there is still a substantial amount (50+?) other parishes such as gooderstone/Northwold should be contacted?

For: Cllr Parker, Cllr Pye, Cllr West, Cllr Christian and Cllr Winterbone

¹ There was no delivery charge at time of ordering.

Foulden Parish Council Agenda

Against: None

Abstaining: None

No response: Cllr Cooper

No action taken, in line with decision policy

Circulate avian flu information via Foulden Tweets, www.Fouldennorfolk.org and the Signpost?

For: Cllr Christian, Cllr Winterbone and Cllr Cooper

Against: None

Abstaining: None

No response: Cllr Parker, Cllr Pye and Cllr West,

No action taken, in line with decision policy

Amend the frequency of the grant awarding policy from twice a year to every meeting?

For: Cllr West

Against: Cllr Christian

Abstaining: None

No response: Cllr Parker, Cllr Pye and Cllr Cooper

Cllr Winterbone suggested quarterly awards.

No action taken, in line with decision policy

9. Councillor Vacancy, to discuss and decide on any action to be taken

10. Village Hall, to discuss and decide on the following: -

- a) Subsidence – update (Cllr Pye)
- b) Reopening of village hall (Cllr Winterbone)
 - Risk assessment
 - Regular users
- c) Village hall car park
- d) Broken down vehicle (update) (Cllr Pye)
- e) Electricity provider (Clerk)

11. Recreation ground, to discuss and decide on the following:-

- a) Covered seating – update (Cllr Pye)
- b) Annual report – update (Cllr Cooper)
- c) Tree survey – update (Cllr Cooper)

12. Bench donation

- a) Highways – update (Cllr West)
- b) Maintenance (Clerk)

13. Parish Plan update, to discuss and decide on any action to be taken (Cllr West/ Clerk)

14. Budget and precept to finalise (Clerk)

15. Internal auditor, to discuss and appoint (Cllr Parker)

16. Census 2021, to discuss and decide on any action to be taken (Cllr Parker)

17. County Broadband, to discuss and decide on any action to be taken (Clerk)

18. Signpost contribution, to discuss and decide on any action to be taken (Clerk)

19. Removal of contact form from website (Clerk)

Foulden Parish Council Agenda

20. NALC wellbeing initiative, to discuss and action as required (Cllr West/ Cllr Christian)
21. FHS account, to discuss and decide on any action to be taken (Cllr Christian/ Clerk)
- a) Payment and interest
 - b) Moving account to a different bank/ local branch
22. Policies and procedures, to consider, review and adopt accordingly, as well as set next review dates.
- Grievance
Disciplinary
Health and Safety
Website and Social Media
23. To consider planning applications.
24. Finance: -
- a) Agree financial statements and bank reconciliation
 - b) Payments since last meeting

Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
10.12.20	Clerk salary + expenses	101139	466.05	S.Parker J.Winterbone	
07.12.20	Grounds Maintenance	101140	72.00	S.Parker J.Winterbone	
10.12.20	NALC - Training	101141	90.00	S.Parker J.Winterbone	

Foulden Village Hall

Date	Payee	Cheque No.	Amount	Signatories	Approval
10.12.20	Cleaning	100214	49.50	S.Parker J.Winterbone	
11.12.20	Fire safety check	100215	68.40	S.Parker J.Winterbone	

Foulden Recreation Ground

Date	Payee	Cheque No.	Amount	Signatories	Approval
10.12.20	Maintenance	100013	56.34	S.Parker J.Winterbone	

- c) Outstanding payments

Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
May 20	CGM Group		144.00		In dispute
June 20	CGM Group		144.00		In dispute
11.01.21	Clerk salary + expenses	101143	407.25		

Foulden Village Hall

Date	Payee	Cheque No.	Amount	Signatories	Approval
11.01.21	Cleaner	100216	82.50 ²		

² Amount may differ depending on outcome of agenda item 27

Foulden Parish Council Agenda

25. Payroll, to discuss and decide on the provision of Payroll for tax year 2021-22 onward
26. To decide by resolution to exclude public from agenda item 27 and/or 28 and/or 29
27. Recreation ground CCTV – update (Clerk)
28. Parish Clerk Contract (request for timely solution regarding clause 6 of contract – written consent for other employment). To discuss and action
29. Village Hall Cleaner
 - a) Requirements during subsidence work
 - b) Pay rate (Cllr Pye)