

Foulden Parish Council Agenda

To: Members of Foulden Parish Council

You are duly summoned to attend the next meeting of Foulden Parish Council to be held at 7.00pm on Monday 2ndth November 2020 via Zoom.



Claire Prentice
Clerk to the Council

Date: Tuesday 27th October 2020

Public Attendance

Members of the public and press are welcome to attend via zoom, the waiting room will open at 6.40pm to allow for a prompt start at 7.00pm. The zoom details are

<https://us02web.zoom.us/j/82075353117?pwd=VEZWVGxjL1IsaTZSSW1ZWFBxTXgwUT09>

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration.

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1. Chairman's opening remarks
 2. To receive apologies and approve absences
 3. To receive declarations of interest in any items to be discussed and grant any dispensation requests.
 4. Public Participation. (max. 15 minutes)
 5. To receive communications as the person presiding wishes to lay before the Council.
 6. To receive reports from
 - a) Cllr Fabien Eagle
 - b) Cllr Mike Nairn
 - c) Parish Clerk
 - d) Village Hall Manager
 - e) Councillors (to include any verbal or written issues received from parishioners)
 7. To approve minutes of the meeting of council held on 14th Sept. 2020
 8. To confirm the following decisions made out of a council meeting, as per decision policy.

Insurance company to carry out all works relating to subsidence on the village hall with the council paying them the £1000 excess.

For: Cllr Parker, Cllr Pye, Cllr West, Cllr Christian, Cllr Cooper and Cllr Winterbone

Against: None

Abstaining: None

No response: None

In line with decision policy

The position should be advertised as soon as possible via tweets, notice board, website etc?

For: Cllr Parker, Cllr Pye, Cllr West, Cllr Christian and Cllr Winterbone

Against: None

Abstaining: None

No response: Cllr Cooper

In line with decision policy, no action taken as not all councillors responded.

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If the councillor position should be advertised with previously used advert?

For: Cllr Parker, Cllr Pye, Cllr West, Cllr Christian and Cllr Winterbone

Against: None

Abstaining: None

No response: Cllr Cooper

In line with decision policy, no action taken as not all councillors responded.

Replacement wooden slats to bridge of playground equipment at a cost not to exceed £250

Approved by Clerk, C.Prentice

In line with decision policy and adopted financial regulations

9. Councillor Vacancy, to discuss and decide on any action to be taken

10. Village Hall, to discuss and decide on the following: -

- a) Reopening of village hall
 - Risk assessment
 - Regular users
- b) Parish Partnership Grant and village hall car park
- c) Lottery renewal licence
- d) Broken down vehicle

11. Recreation ground, to discuss and decide on the following:- (Cllr Pye)

- a) CCTV
- b) Covered seating
- c) Annual report
- d) Low tree boughs

12. Bench donation (Cllr Pye)

13. Grounds Maintenance Contract – to discuss and decide on quotes

14. Budget and precept to discuss

15. Norfolk ALC Co-operative to nominate member to represent council

16. Councillors responsibilities, to review and approve

Councillors	Responsibilities delegated by council	Date last approved by council
Cllr Parker	Chairman	11.05.20
	VH, PC, RG and HS signatory	11.11.19
Cllr Winterbone	Vice chairman	11.05.20
	War Memorial	11.11.19
	Defibrillator	11.11.19
	VH, PC and RG signatory	11.11.19
Cllr S. Pye	Village Hall	11.11.19
	General Repairs	11.11.19
	Recreation Ground	07.01.20
	VH, PC and RG signatory	11.11.19
Cllr Cooper	Sewerage/ drainage	11.11.19
	Recreation Ground	11.11.19
Cllr West	Finance Control	11.11.19
	Streetlights	11.11.19
	SAM2	11.11.19
	Highways	11.11.19
	RG Annual Gate Closure (1 st Nov.)	09.09.19 (11.11.19)

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Cllr Christian	Highways Surveyors Account	11.11.19
	HS signatory	11.11.19
	HS Land	11.11.19
	Footpaths and pavements	11.11.19
	Emergency contact for clerk cover	11.05.20

17. Dates for 2021 meetings, to discuss and decide
18. Parish Plan, to discuss and decide on any action to be taken
19. Website accessibility, to review.
20. Policies and procedures, to consider, review and adopt accordingly

Asset register 2021

Data schedule

Grant policy

21. To consider planning applications.

3PL/2020/1109/HOU

22. Finance: -

- a) Agree financial statements and bank reconciliation
- b) Payments since last meeting

Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
	Cancelled	101132			
15.10.20	Clerk salary + expenses	101133	346.67	S.Parker J.Winterbone	
15.10.20	Westcotec – SAM2	101134	4113.60	S.Parker J.Winterbone	
15.10.20	Grounds maintenance	101135	117.60	S.Parker J.Winterbone	
15.10.20	Clerk reimbursed – poppy wreath	101136	25.00	S.Parker J.Winterbone	
		Total	4602.87		

Foulden Village Hall

Date	Payee	Cheque No.	Amount	Signatories	Approval
15.10.20	Crawford - subsidence	100210	1000.00	S.Parker J.Winterbone	
15.10.20	Cleaner	100211	66.00	S.Parker J.Winterbone	
		Total	1066.00		

- c) Outstanding payments

Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
May 20	CGM Group		144.00		In dispute
June 20	CGM Group		144.00		In dispute
02.11.20	Clerk salary + expenses	101137	458.02		
02.11.20	Padlocks for SAM2	101138	21.98		
02.11.20	Grounds maintenance	101139			

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Date	Payee	Cheque No.	Amount	Signatories	Approval
02.11.20	Cleaner	100212	66.00		
02.11.20	Cleaning materials	100213	16.53		

Foulden Recreation Ground

Date	Payee	Cheque No.	Amount	Signatories	Approval
02.11.20		100012			
02.11.20		100013			

23. To decide by resolution to exclude public from agenda item 24 and or 25.

24. Village Hall Manager

25. Parish Clerk Contract to review and approve

- a) Payscale
- b) Home expenses
- c) Travel expenses
- d) Other (as councillors feel relevant)