

# Foulden Parish Council Agenda

## To: Members of Foulden Parish Council

You are duly summoned to attend the next meeting of Foulden Parish Council to be held at 7.00pm on Monday 14<sup>th</sup> September 2020 via Zoom.



Claire Prentice  
Clerk to the Council

Date: Wednesday 9th September 2020

## Public Attendance

Members of the public and press are welcome to attend via zoom, the waiting room will open at 6.40pm to allow for a prompt start at 7.00pm. The zoom details are

<https://us02web.zoom.us/j/87595244731?pwd=bWxlNjROTkVmWVZmQU9FMFM2aytIUT09>

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration.

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1. Chairman's opening remarks
  2. To receive apologies and approve absences
  3. To receive declarations of interest in any items to be discussed and grant any dispensation requests.
  4. Public Participation. (max. 15 minutes)
  5. To receive communications as the person presiding wishes to lay before the Council and address any arising matters.
  6. To receive reports from
    - a) Cllr Fabien Eagle
    - b) Cllr Mike Nairn
    - c) Parish Clerk
    - d) Village Hall Manager
    - e) Councillors (to include any verbal or written issues received from parishioners)
  7. To approve minutes of the meeting of council held on 6<sup>th</sup> July 2020.
  8. To confirm the following decisions made out of a council meeting, as per the minutes 6<sup>th</sup> July 2020 item 12a. Decision requests go to clerk, clerk will send out and all councillors must respond (even if abstaining), decisions will be shown on a standing agenda item of the following meeting, financial decisions will not exceed £250 and are for previously discussed agenda items only.

### ***The council should request an extension from external auditors?***

*For: Cllr Parker, Cllr R Pye, Cllr S Pye, Cllr West, Cllr Christian and Cllr Winterbone*

*Against: None*

*Abstaining: None*

*No response: Cllr Cooper*

### ***Pest controller to be appointed to address beetle issue in village hall at a cost of £90***

*For: Cllr Parker, C. Prentice (clerk)*

*(decision made in line with councils adopted financial regulations and emergency spend procedure)*

## Foulden Parish Council Agenda

### ***The council should reopen the recreation ground?***

*For: Cllr Parker, Cllr R Pye, Cllr S Pye, Cllr West, Cllr Christian and Cllr Winterbone*

*Against: None*

*Abstaining: None*

*No response: Cllr Cooper*

### ***To purchase 5 cubic metres of woodchip at a cost of £174+ VAT with an additional approx. cost of £50+VAT for delivery for the recreation ground which will allow the equipment area to be usable and the equipment to be opened asap to be used by the public?***

*For: Cllr Parker, Cllr R Pye, Cllr S Pye, Cllr West, Cllr Christian and Cllr Winterbone*

*Against: None*

*Abstaining: None*

*No response: Cllr Cooper*

*(decision could have been made as emergency, as it came to light there were 2 trip hazards)*

### ***Two Covid signs for the recreation ground at a cost of £143+ VAT?***

*For: Cllr Parker and Cllr Christian\**

*(decision made in line with councils adopted financial regulations and emergency spend procedure)*

*(\*Cllr Christian delegated authority for emergency expenditure in clerk's absence, agreed on 11<sup>th</sup> May 2020 agenda item 23)*

#### 9. Village Hall, to discuss and decide on the following: -

- a) Reopening of village hall
  - Risk assessment
  - Regular users
  - Window cleaner
  - Cleaner
- b) Parish Partnership Grant and village hall car park

#### 10. Recreation ground, to discuss and decide on the following:- (Cllr Pye)

- a) CCTV
- b) Covered seating
- c) Grass verge cutting
- d) Annual delivery of woodchip

#### 11. AGAR to decide and complete

#### 12. To discuss the Wellbeing initiative as brought forward from previous meeting

#### 13. SAM2 Memorandum of understanding, to approve.

#### 14. Traffic management near village sign, to receive updates (Cllr West)

#### 15. Church trees, to discuss and decide on any action to be taken (Cllr Winterbone)

#### 16. Remembrance wreath, to discuss and decide on:-

- a) Purchase of and donation amount
- b) Who will present it on the 11<sup>th</sup> November

#### 17. Policies and procedures, to consider, review and adopt accordingly

#### 18. To consider planning applications.

3PL/2020/0842/F - White Hart Inn (change of use)

## Foulden Parish Council Agenda

### 19. Finance: -

- a) Agree financial statements and bank reconciliation
- b) Payments since last meeting

#### Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
27.07.20	Website hosting	101123	75.00	S.Parker J.Winterbone	
27.07.20	Grounds maintenance (reimbursed clerk)	101124	36.60	S.Parker J.Winterbone	
27.07.20	Notice board materials (reimbursed councillor)	101125	9.50	S.Parker J.Winterbone	
19.08.20	Clerk salary + expenses	101126	346.67	S.Parker J.Winterbone	
19.08.20	Grounds maintenance	101127	216.00	S.Parker J.Winterbone	
19.08.20	Street light maintenance	101128	91.20	S.Parker J.Winterbone	
		<b>Total</b>	<b>774.97</b>		

#### Foulden Village Hall

Date	Payee	Cheque No.	Amount	Signatories	Approval
27.07.20	Heater service	100202	145.46	S.Parker J.Winterbone	
27.07.20	Insurance amendment to FPC	100203	392.68	S.Parker J.Winterbone	
27.07.20	Returned deposit	100204	40.00	S.Parker J.Winterbone	
22.07.20	Pest control	100205	90.00	S.Parker J.Winterbone	
19.08.20	PAT testing	100206	77.99	S.Parker J.Winterbone	
19.08.20	Cleaner	100207	66.00	S.Parker J.Winterbone	
		<b>Total</b>	<b>812.13</b>		

#### Recreation Ground

Date	Payee	Cheque No.	Amount	Signatories	Approval
27.07.20	Woodchip (reimbursed clerk)	100010	216.00	S.Parker J.Winterbone	See decisions
	Signs	100060	171.00	S.Parker S.Pye	See decisions
		<b>Total</b>	<b>387.00</b>		

- c) Outstanding payments

#### Foulden Parish Council

Date	Payee	Cheque No.	Amount	Signatories	Approval
May 20	CGM Group		144.00		In dispute
June 20	CGM Group		144.00		In dispute
14.09.20	CGM Group	101129	36.60		
14.09.20	Ladywell accountancy	101130	75.00		

#### Foulden Village Hall

Date	Payee	Cheque No.	Amount	Signatories	Approval
Aug 20	UK Alarms		72.00		cancelled
14.09.20	Window cleaner	100208	32.00		
14.09.20	Cleaner	100209	66.00		

## **Foulden Parish Council Agenda**

d) Council and village hall reserves

e) VAT for 2019/2020

20. To decide by resolution to exclude public from agenda item 21 and or 22.

21. Village Hall Manager

22. Parish Clerk Letter