

Foulden Parish Council

MINUTES

Parish Council Meeting held at Foulden Village Hall

11th Nov. 2019 at 7:00 pm

Present: Councillors Stephen Parker (chairman); Jayne Winterbone; Neil West;
Marianne Christian
Claire Prentice (Parish Clerk)

In attendance: 11 Parishioners

1. To receive apologies and approval of absences

Cllr Pye
Cllr Cooper – approved
Mike Nairn

2. To receive declarations of interest from members in any items to be discussed.

Cllr West – 20 b. (registered interest)
Cllr Winterbone – 20 b. (registered interest)

3. Public Participation. (max. 15 minutes)

One member expressed an interest regarding item 13 - speeding. It was agreed that this parishioner could speak once the matter was discussed.

4. To consider and approve minutes of the last meeting of council held on 9th September 2019.

Approved and signed.

*Proposed – Cllr West
Seconded – Cllr Winterbone*

5. To receive reports from

a) Cllr Fabien Eagle

Absent

b) Cllr Mike Nairn

Absent. Cllr West reported on behalf of Cllr Nairn that 'The Local Plan has now been returned from the Planning Inspectorate. There is to be a full briefing on it on the 26th for the members which Mike Nairn will be attending. It is on the agenda for acceptance by the full council meeting on the 28th November.

Cllr West went on to report that Breckland Council have approved a grant funding program of £100,000 per year to provide for match funding applications up to £5000.

c) Parish Clerk

Received and read (published separately)

d) Village Hall Manager

Received and read (published separately)

e) Councillors

Cllr West regarding Neighbourhood Plan - Received and read (published separately)

Cllr Christian regarding footpaths and pavements. - Received and read (published separately)

- Landowner of part of the School Road- Hythe Road footpath will address the issues and gave permission for signage.

6. To decide on any points to be taken forward to the next meeting from the reports.

- Neighbourhood plan to be taken forward once course has been attended

7. To receive expressions of interest for the vacancy of Parish Councillor

None received

8. Recreation Ground

a. To receive and approve costs for signage, following discussion of previous meeting.

Costs received

- Cllr West to get an amended cost for combined signage for no dogs allowed, no motorised vehicles, gate locked 1st Nov. / no right of way
- Signs to be ordered before next meeting if they do not exceed £300 + VAT
Proposed – Cllr Winterbone, Seconded – Cllr Christian

b. Amendment to gate closure date (Information only)

The date for closure has been amended from the agreed 31st October to 1st November to allow access to trick or treaters.

The gate was locked on 1st November 2019

9. Village Hall

a. To approve increase of cleaner's hours – item brought forward from previous meeting.

Not approved.

- Additional cleaning to be carried out on an ad-hoc basis at the discretion of the council

b. To approve hire deposit increase – item brought forward from previous meeting.

Approved

Proposed – Cllr Winterbone

Seconded – Cllr West

c. Wi-fi to be discussed – item brought forward from previous meeting.

- Remove this item from future agendas, until such time as a suitable grant is available

Proposed – Cllr Winterbone

Seconded – Cllr West

d. To approve items for disposal from storage container – item brought forward from previous meeting.

No action taken as items already disposed of.

e. To receive and approve floor cleaning quotes – item brought forward from previous meeting.

Due to subsidence no quotes obtained.

- Cllr Parker offered the use of a floor buffer at VH managers discretion.

f. To discuss and approve maintenance agreement for CCTV

- Clerk to contact company to see what is involved for the sum of £65

g. Subsidence – to discuss.

- Clerk to contact insurance company in order to have an assessor on site as more signs of subsidence were raised.
- Cllr Pye and VHM to accept and work with an assessor on site.

h. Brickwork above doors and windows – to discuss.

- To action with the subsidence issues
-

i. Pantomime donation – to discuss.

- £50 donation approved

Proposed – Cllr Winterbone

Seconded – Cllr West

10. Update re. Land Registry Documents – Recreation Ground

Still ongoing.

11. War Memorial restoration - Update

Cllr Winterbone reported. Historic England are still looking at war memorials across the country and who is responsible for them and what will happen to them. Nothing has been published yet. The Foul登 War memorial is in a poor state of repair. A gentleman has contacted the war memorials trust and has got some quotes for the repair of the memorial. The war memorials trust has agreed a grant offer of £4430 which is 76% of the cost of the quote from Skillingtons (a contractor specialising in historic items).

Skillingtons quote is for £5992 + £1198 VAT, total £7190. The grant is for £4430, the council can reclaim the £1198 VAT leaving a shortfall of £1562. Also we have to provide a portalo for the duration of the works (the use of the hall toilet is sufficient).

Cllr Winterbone has spoken and has in writing from Breckland Council and their historic buildings representative that the Foul登 Memorial is not listed.

- Cllr Winterbone to contact Skillingtons to see if the cost can be reduced but still be compliant with conservation officer and memorial trust.
- To aim for completion by end of 2020 inline with the 100th anniversary of the memorial.
- To look in to grants and consider marking said anniversary.
- Works to be carried out and paid from parish council account, with the shortfall being refunded from the highways account.

12. Budget and precept – to discuss and approve the budget and consider the precept figure for finalising at the next meeting.

- To be taken forward to next meeting for finalising

13. Speeding – Update

Report received and read (published separately) from Cllr West.

- A parishioner offered to progress a community speed watch team and Cllr West would pass on details of the scheme to them
- Purchase of SAM2 approved (subject to application for grant funding from the parish partnership being successful) with a cost of £1714 to be paid for from Highways Surveyors account.
- Clerk to complete parish partnership application for £1714 (match funding).

Proposed – Cllr Winterbone

Seconded – Cllr Christian

14. White Hart Pub – to be discussed item brought forward from previous meeting.

This has been put up for sale since last meeting. No further action taken.

15. On street parking/garages on School Road - item brought forward from previous meeting.

Nothing to report.

- Clerk to continue to pursue this issue.

16. Village Appraisal Subcommittee to discuss and action

- To discuss with neighbourhood plan once course attended.

17. To discuss and agree meeting dates for 2020

Agreed:- Mon. 13th Jan 2020 ,
Mon 9th Mar 2020,
Mon 11th May 2020 (annual Parish Council meeting followed by annual Parish meeting),
Mon 14th Sept. 2020,
Mon 9th Nov 2020

18. To evaluate and approve councillors' responsibilities.

- Amended and approved to the following

Cllr Parker	Chairman VH, PC and HS signatory
Cllr Pye	Vice chairman Village Hall General Repairs VH, PC signatory
Cllr Winterbone	War Memorial Defibrillator VH, PC signatory
Cllr Cooper	Sewerage Recreation Ground
Cllr West	Finance Control Streetlights Speeding Highways
Cllr Christian	Highways Surveyors Account HS signatory HS Land Footpaths and pavements

19. Policies and procedures (PC)

a. Asset register 2020

Approved

b. VH Terms and Conditions and Hire agreement

Taken to next meeting as council were no longer quorate for this matter.

20. Council Award Scheme to be discussed and agreed

Not approved no wish to take this forward

21. To receive such communications as the person presiding wishes to lay before the Council for information only

None

22. Finance: -

a. Agree financial statements, bank reconciliation and authorise signing of orders for payment.

approved and signed

23. To consider planning applications.

None received

“Persuant to section 1 (2) of the Public Bodies (Admission to meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of item 24

Public asked to leave at 8.30pm

24. VH cleaner contract of services

- Approved

*Proposed – Cllr Winterbone
Seconded – Cllr Christian*

Meeting Closed at: 8.40 pm

Date of Next Meeting: Monday 13th January 2020

Signed

Date

DRAFT