

# Foulden Parish Council.

## How to: Policy for co-option

- Foulden PC will advertise that a co-option will be made and advertise the date of the meeting when it will occur
- Advertising will be on the PC notice board and will be sent out via Foulden Tweets
- The PC will consider if a CV or statement of no more than 250 words detailing why the individual may wish to become councillor is required when advertising the vacancy and publish this on the advert
- Foulden PC is not obliged to consider the claims of candidates who were unsuccessful at a previous election
- At the agreed council meeting, the councillors vote and agree to co-opt by a majority decision of the council
- As soon as the person is co-opted they sign the "Declaration of acceptance of office" form, they can then act as a councillor. They must also complete the "Declaration of Interest" form within 28 days of their appointment

Parish Clerk

14 September 2015